

The Fishers Island Union Free School

Board of Education Meeting Agenda



Date: July 5, 2017

Time: 5:30 PM Executive Session re:
Contractual Services Employment History
6:00 PM Public Meeting

Location: Fishers Island School Spanish Room

Board of Education

Jamie Doucette
William Bloethe
Linda Mrowka
Thomas Shillo
Robin Toldo

Contact Information for Board of Education

Member	Home Phone	Email
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Public Participation Guidelines

Members of the community are invited to speak on topics of interest and / or topics to be addressed in the agenda. The Board of Education may choose to interact with participants, but will not act upon topics that require further study before action is taken. The participation time will be limited to three (3) minutes per person and fifteen (15) minutes overall to guarantee efficient operation of the entire meeting.

Board of Education Meeting Agenda
Annual Reorganizational Meeting
July 5, 2017
5:30PM Executive Session
6:00PM Public Meeting

- 1. Call to Order/Attendance**
- 2. Executive Session: Employment History of Contracted Services**
- 3. Pledge of Allegiance**
- 4. Additions to the Agenda**
- 5. Election of Officers**
 - 3.1 Election of President
 - 3.2 Election of Vice President
 - 3.3 Administration of Oath of President
- 6. Appointment of Positions**
 - 4.1 Appointment of District Clerk - Leslie Tombari
 - 4.2 Appointment of District Treasurer - Carol Doherty
 - 4.3 Appointment of Claims Auditor - Sharon Patterson
 - 4.4 Administration of Oath
- 7. Appointment of Positions**
 - 5.1 School Physician- Island Health Project
 - 5.2 School Attorney- Douglas Gerhardt
 - 5.3 Census Enumerator- Carol Doherty
 - 5.4 Central Treasurer, Extra-Curricular Activity Fund – Jim Eagan
 - 5.5 Attendance Officer- Carol Doherty
 - 5.6 Independent Auditor- TBD after RFQ
 - *5.7 Internal Auditor- Exemption Filed with and approved by New York State
 - 5.8 Purchasing Agent- Alysanne Cochrane
 - 5.9 Records Officer- Karen Goodwin
 - 5.10 Title IX Officer- Christian Arsenault
 - 5.11 Receiver and Agent of Federal Funds- Karen Goodwin
 - 5.12 Recording Secretary to the Board- Michele Klimczak
 - 5.13 Committee on Special Education Chair- Christian Arsenault
- 8. Designations**
 - 6.1 Official Bank Depository for All Funds- Bank of America
 - 6.2 Regular Meetings- Third Wednesdays Monthly
 - 6.3 Official Newspaper- The Suffolk Times

9. Authorizations

- 7.1 To Certify Payroll- James Eagan
- 7.2 To Approve Budgeted Professional Development Conferences- Christian Arsenault
- 7.3 Designation of Signatures on Checks for General Fund, Repair Reserve, and Faculty Housing (One Signature)- Board President, Board Vice President, Deputy Treasurer or District Superintendent
- 7.4 Designation of Signatures on Checks for Extra-Curricular Fund (Two Signatures)- Board President, Board Vice President, Deputy Treasurer, and/or Principal Christian Arsenault
- 7.5 Budget Transfers- Karen Loiselle Goodwin
- 7.6 Grants in Aid- Christian Arsenault
- 7.7 Class Fundraisers- Christian Arsenault

10. Official Undertaking (Bonding of Personnel)

- 8.1 District Clerk, Leslie Tombari
- 8.2 District Treasurer, Carol Doherty
- 8.3 School Business Manager, James Eagan
- 8.4 All Members of the Board of Education

11. Action Items

- *11.1 Motion: To Approve the Board of Education May 9, 2017 Budget Hearing Minutes
- *11.2 Motion: To Approve Utilizing Donated Funds (Parker Grant) and Renovation Project Funds to Purchase Acoustical Shells in Accordance with our Purchasing Policy
- *11.3 Motion: To Approve Engagement Agreement for Legal Services with Harris Beach for our 2017-2018 School Year
- *11.4 Motion: To Accept the Renovation Project with Carlin Construction as Complete per the Recommendation of Project Architect Greg Nucci

12. Public Participation

13. Executive Session

13 A. To Discuss Legal Matter (handout)

14. Action Item

14 A. To be Determined

15. Adjournment